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# ***ECCB Meetings***

## ***March 10 ~ 12, 2009***

Presented by:

Stanley H Salot Jr.  
President, ECCB

[www.eccb.org](http://www.eccb.org)



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# March 12<sup>th</sup>, 2009 ECCB Board Meeting

## Agenda

Page 1 of 2

➤ Welcome/Introductions	Lloyd Condra	09:00
➤ Recognition	Joe Chapman	09:20
➤ Antitrust Reminder	Lloyd Condra	09:40
➤ Minutes – Phoenix - Actions	Lloyd Condra	10:00
➤ Financial Update	Joe Chapman	10:20
➤ IECQ Update	Dave Smith	10:40
➤ <u>COFFEE BREAK</u>		10:50
➤ President's Update	Stan Salot	11:00
➤ Membership Update	Harvey Berman	11:20
➤ Officers Update	Condra/Salot	11:40
➤ <u>LUNCH</u>		12:00
➤ EIA Track Collaboration Discussion with TIA		1:00
➤ Proposed MOU		
➤ Military/Commercial Avionics	Dick Conrad	1:30
➤ IECQ ECMP Marketing	Dick Conrad	
➤ IECQ ECMP Training	Dave Humphrey	
➤ Consumer Advisory Group	Wynn Bowman	2:00
➤ Advisory Group Update		
IECQ HSPM, IECQ QA, IECQ Training		
➤ RILA, BICSI, US Green Building Commission		




# March 12<sup>th</sup>, 2009 ECCB Board Meeting

## Agenda

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➤ <u>USNC Update</u>	Packard/Berman/Salot	2:30
➤ Technical Review Comm.	Joe Lee	2:45
➤ Asia CB AG Report	Joe Lee	
➤ Americas CB AG Report	Al Engler	3:05
➤ ANAB	Randy Dougherty	3:30
➤ Bylaws Update	Jack Isken	3:45
➤ <u>COFFEE BREAK</u>		4:00
➤ TC 111 Update	Stan Salot	4:15
➤ TC 107 Update	Lloyd Condra	4:30
➤ <u>Next meeting Sept. 15-17 ~ Skamania</u>	Stan/Lloyd	5:00
➤ Adjourn		5:00



# March 12<sup>th</sup> ECCB Board Meeting

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- Welcome/Introductions ~ Lloyd Condra
  
- Recognition ~ Joe Chapman



# Antitrust Laws are Severe!

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- The criminal penalties for violating laws are **severe**: corporations and other organizations may be fined up to \$10,000,000 per offense, and individuals face fines of up to \$350,000 and/or up to three years in jail. In addition, private parties injured by antitrust violations may sue for treble damages. The costs of defending an antitrust suit are usually very high. In light of these harsh penalties and costs, ECCB takes a conservative approach to antitrust issues. Its meetings must be conducted to avoid even the appearance that members are taking common action that might unreasonably restrict competition.



# ECCB Board Meeting

## Meeting Minutes ~ September 11<sup>th</sup>, 2008



- **September 15, 2008**
- ***Minutes of Fall Meeting---Phoenix, Arizona September 11, 2008***
- **Appreciation to Jeff Pasternak of Intel is extended for excellent accommodations during the 3 days of meetings held at the Chandler, Arizona facility.**
- **Attendance:** Jeff Pasternak-Intel (Host), Bryan Brady, Tom Slawik (Intel), Wynn Bowman, Richard Li, (UL), Kris Sateesh, Indra Desai, Ed Konevall (guest), Bill Scofield, John Fink, Dave Humphrey, Stan Salot, Joe Chapman, Lloyd Condra, Chuck Packard, Richard Bernier (TUV RH), Michel Raby (Intertek), Al Engler (DNV), Dr. David Chu (CIT- Taiwan), Dr. Jong-Hong Jiang (CIT-Taiwan), Harvey Berman, Jack Isken, Ed Mikoski.
- 14 board members present. 24 total.
- Lloyd Condra opened our meeting and introductions were made around the table.
- Joe then called for a moment of silence in remembrance of the events of 9-11-2001. Following this time Joe presented on behalf of the ECCB a plaque to Jack Isken, ECCB and IECQ founder and a voice of wisdom and authority for more than a quarter of a century.
- Joe then covered with Lloyd the “Antitrust Reminder”.
- Next Joe reported to Lloyd that a ‘quorum’ of our members was present and business could be conducted accordingly.
- Joe noted that at the Baltimore spring meeting minutes had been sent to all within the past few days and that having not received any comments from the prior mailing immediately following that meeting nor any from the current mailing he recommended the minutes be accepted. A second was noted and the board unanimously accepted the minutes.



# ECCB Board Meeting

## Meeting Minutes ~ September 11<sup>th</sup>, 2008

- Joe then covered the financial status of ECCB as of August 29, 2008 reporting on increasing growth of the IECQ HSPM program resulting in increased revenue and likewise deferred revenue for subsequent years' growth as well. The end of year (EOY) ramp up in HSPM certifications appears to be underway and we anticipate achieving our 2008 financial budget as approved in the March meeting. Joe reported that a draft 2009 budget would be prepared, in conjunction with the finance committee and sent to the board prior to EOY 2008.
- Stan then presented a detailed President's update covering the following:
- Taitronics Trade Show in Taipei, Taiwan October 7-11, 2008 The US NAI is a major participant in this show with keynote speakers, and two days of workshops being presented by invited special guests. The details are in Stan's presentation on the ECCB website.
- CTECCB Operations Transition: Stan reported that over next 2 years the CTECCB operations will progress from the 'project based' annual program sponsored by the Industrial Development Bureau of Taiwan's Ministry of Economic Affairs (MOEA) to some form of a 'privatized' operation. ECCB will be working with Mr. Joseph Cheung – TEEMA and with Joe Lee to optimize this transition and will keep the ECCB advised as to progress.
- ECCB Documentation Update: Stan then reported on progress made with our ECCB Documentation and updating of same on the servers in Oregon. Christina demonstrated some of the capability while tapping into the IMS. All board members were requested to begin accessing the information as needed and to familiarize themselves with the ease of doing so. Christina is available to assist if needed.
- Marketing Update: Stan next reported on a number of new contacts and the potential for future business relationships with them. Among these are RILA-the Retail Industry Leaders Association, CPSC(Consumer Products Safety Commission), the SHAW Group, and US BICSI. Ed Mikoski also contributed several comments on related contacts and pointed out opportunities for collaboration with some of these clients. Stan is making presentations in the next 2-3 weeks at some of these organization's meetings and this should lead to further work with them. Virtually all of these contacts are in 'consumer' oriented arenas and as such our IECQ HSPM program should see domestic growth in the future as these relationships begin to take root.



# ECCB Board Meeting

## Meeting Minutes ~ September 11<sup>th</sup>, 2008

- Advertising: Stan also covered some specific planned advertising efforts with the Quality Digest periodical over the next year. In addition consideration is being given to placing an ad in the Wall Street Journal at an appropriate time and providing the funds are available. The belief is that the US companies are beginning now to awaken to the need for proper attention to the Hazardous Substance programs across the world, and as such many will view our capability as something they can utilize in their own companies.
- Succession Planning: Good discussion was held on the need to increase our efforts on bringing 'new blood' into the board. The decision to ramp our membership up to the maximum currently allowed by our bylaws of 27 was unanimously agreed as appropriate; Harvey Berman-Membership Chairman- was tasked to draft a "Policy" regarding succession planning and Joe agreed to assist Harvey on this over the next few weeks. All board members were asked to provide input as to specific candidates for consideration to become members of ECCB to Harvey.
- New IECQ Certification Programs-Development: Stan noted that the next two programs we are working will be ITL + HSPM, and IECQ HSPM QA (EuP)...reduction of power. All training will also be reviewed and eventually get standardized and consistent across the world. ECMP, ITL, EUP all of these are in work and will be under the IECQ banner.
- Note: all of Stan's material is on the website under the ECCB meeting banner.
- Christina Clark then provide reports on our website upgrades, the current status of IECQ HSPM certifications noting that approximately 75% of the entire 1228 certificates showing on the IECQ website as of 9/11/2008 are covered by the 939 from our ECCB sponsored CBs. Christina then covered the planned 2010 IECQ Management Committee and related meetings proposal since the ECCB will be hosting these meetings at the Skamania Lodge outside of Portland, Oregon. Dates for that meeting are April 10-15, 2010. Sponsorships will be sought to assist in covering some of the related costs of memorabilia, tee shirts, caps, etc.



# ECCB Board Meeting

## Meeting Minutes ~ September 11<sup>th</sup>, 2008



- Note: the 74<sup>th</sup> IEC General Meeting will be held later in 2010 in Seattle, Washington from October 6-October 15, 2010. ECCB will move our fall 2010 meeting from September to tie into this meeting such that ECCB members can participate in some of the GM activities.
- Membership: Harvey Berman then presented the class of 2011 and requested a formal vote of acceptance to accept this class of board members which had been nominated in Baltimore in the spring. Chuck Packard seconded the motion and the board voted unanimously to accept the slate of members as follows:
  - Stan Salot    Jack Isken    Ralph Justus    Bryan Brady
  - Andy Perry    Ed Mikoski    Chris Morrell
- Note: a call for the CBs to provide names of individuals from their client base for consideration as board members was issued. Also the board was encouraged to seek alternates to insure adequate attendance at all meetings.
- Acknowledgment of the appointment of Wynn Bowman to the IECQ Marketing committee was noted.
- China Institute of Technology-CIT: Dr. Jong-Hong Jiang, PHD and Dr. David Chu, PHD, both professors from the CIT brought a presentation outlining the capabilities of CIT in the field of aerospace and avionics. Both CAA and JAA certifications are granted based on training and education accomplished at the CIT. It is their desire to enter into some form of an agreement whereby the CIT can begin a program destined to result in CIT creating a COE-Center of Excellence for appropriate training and education including formal ECMP training. They would like to accomplish this and be recognized as the COE for such training across all of Southeast Asia.
- Action: Stan to write appropriate letter requesting a formal meeting with Dr. Chu and others to address this potential collaborative arrangement. The meeting would be requested to take place during the week of October 7-11 while we are in Taipei.



# ECCB Board Meeting

## Meeting Minutes ~ September 11<sup>th</sup>, 2008

- Consumer Users Advisory Group: Wynn Bowman reported on this session indicating progress has been made on the HSPM Handbook, collaboration on the Marketing and Advertising plan is ongoing, and “branding” of ECCB, IECQ, and HSPM must be accomplished for our efforts to gain footing in the U.S. Discussion regarding needed revision of the IECQ HSPM QC 080000 document resulted in the suggestion that the US NAI/CBs should make appropriate revisions to the EIA 954 document and forward these to WG5 of the IECQ for inclusion in the international version.
- Action: Chris Morrell to follow up on the above course of action.
- The ECCB meeting was temporarily suspended such that the ECCB board meeting could be called to order to conclude a single item of business.
- Lloyd recommended on behalf of the officers that Stan Salot and Joe Chapman should continue in their respective roles as President and Secretary/Treasurer of the ECCB for the year 2009. Kris Sateesh seconded this motion and it was passed unanimously by the board.
- Lloyd then closed the ECCB board meeting and returned to ECCB meeting and reopened same.
- CBs Report:
  - Al Engler discussed a number of issues raised in the CBs meeting:
  - Mandatory meetings required and insufficient notice times to adequately schedule and prepare...
  - Inadequate feedback from various meetings...
  - Lack of uniformity by CBs in responding to ‘requests’ for meetings and/or information....
  - Need for ‘all CBs’ to send representative to the ‘required meetings’...
  - Request for at a minimum a CB representative to be designated to attend CABC meeting annually...
  - Note was made of the remaining CB surveillance assessments that will occur between now and EOY 2008 in SE Asia.
  - Action: Stan/Joe to respond on each of the above and increase communication accordingly.





# March 12<sup>th</sup> ECCB Board Meeting

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## Financial Update

Joe Chapman


Washington DC

12 March 2009



# March 12<sup>th</sup> ECCB Board Meeting

## Financial ~ Joe Chapman

2008 FINANCIALS & 2009 BUDGET				
	2008 Budget	2008 Actual	2008 Full	2009 Budget
	ECCB		Cash Flow	
Income 	Approved		ACTUAL	
<b>IECQ Traditional</b>	\$ 50,000	\$ 55,368	\$ 55,368	50000
<b>IECQ HSPM</b>	\$ 305,800	\$ 263,187	\$ 364,282	250387
<b>Witness/Surveillance Assessment</b>	\$ 20,000	\$ 45,908	\$ 85,684	113,000
<b>IECQ ECMP</b>	\$ 5,000	\$ 6,880	\$ 6,880	8000
<b>IECQ Dues-CBs</b>			\$ 101,557	
<b>AVSI</b>			\$ 69,300	
<b>Interest</b>			\$ 8,393	6000
<b>Misc</b>			\$ 154	
<b>Training Fees-CBs</b>			\$ 5,270	
<b>Total Income</b>	\$ 380,800	\$ 371,343	\$ 696,888	<b>427,387</b>
<b>Expense</b>				
<b>Contract-Administration</b>	\$ 172,100	\$ 208,469	\$ 208,469	225,000
<b>Travel</b>	\$ 67,350	\$ 106,541	\$ 106,541	70,000
<b>Certification Fees</b>			\$ 101,095	
<b>Witness/Surv Assessment Expense</b>			\$ 39,776	80,500
<b>AVSI</b>			\$ 39,624	
<b>Promotion</b>	\$ 25,000	\$ 18,217	\$ 18,217	20424
<b>Training</b>			\$ 2,549	
<b>IECQ Dues-NAI Fee</b>	\$ 4,300	\$ 4,300	\$ 4,300	4,350
<b>IECQ Dues-CBs Fee</b>			\$ 101,142	
<b>Unallocated Reserve</b>				27113
<b>Unknown - Chapman estimate</b>	\$ 50,000			
<b>Total Expense</b>	\$ 318,750	\$ 337,527	\$ 621,713	427,387
<b>Income/Expense</b>	\$ 62,050	\$ 33,816	\$ 75,175	50
	ECCB			ECCB
	Approved			Approved
<b>1/1/2008 Bank Balance/1/1/2009</b>	\$ 332,517		\$ 407,409	
<b>Checks Outstanding</b>	\$ 1,750		\$ 4,425	
<b>Accounts Receivable</b>	\$ 242,490		\$ 108,379	
<b>Deferred Revenue-CC</b>	\$ 289,039		\$ 380,600	
<b>Note: Deferred from Chuck's Chart</b>			\$ 382,397	



# March 12<sup>th</sup> ECCB Board Meeting

## Financial ~ Joe Chapman

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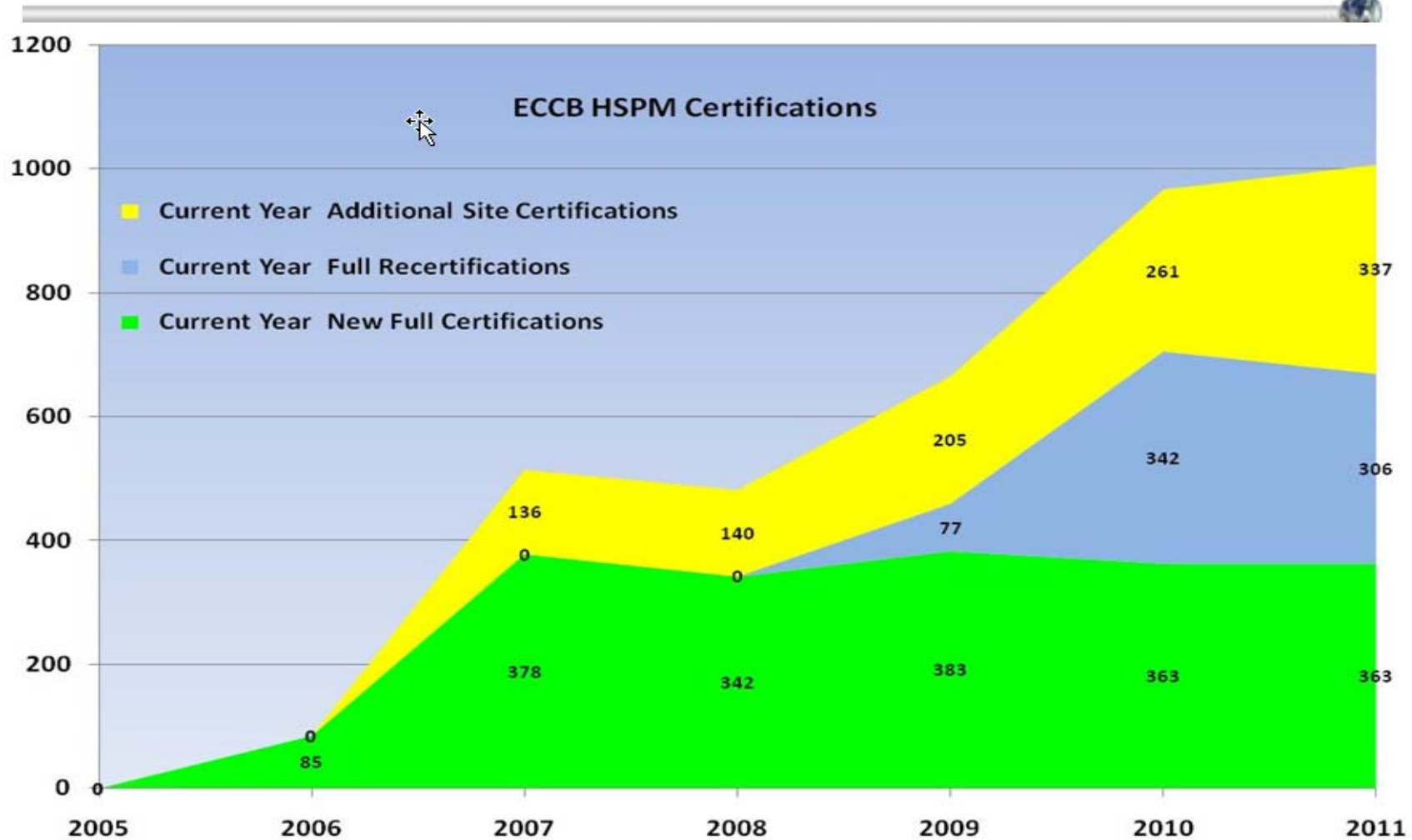
### Balance Sheet-12/31/2008

First National Bank-MM Acct-Deferred funds	\$136,209.48
FNB-Operating MM Acct	32,083.27
FNB-Business Checking	10,637.37
FNB-CDs (2)	92,161.01
CitiBank-Deferrerd IECQ Cert Fees	136,318.16
Total	\$407,409.29
Accounts Receivable	\$108,378.83
Accounts Payable	\$12,181.19
Net Worth	\$503,606.93



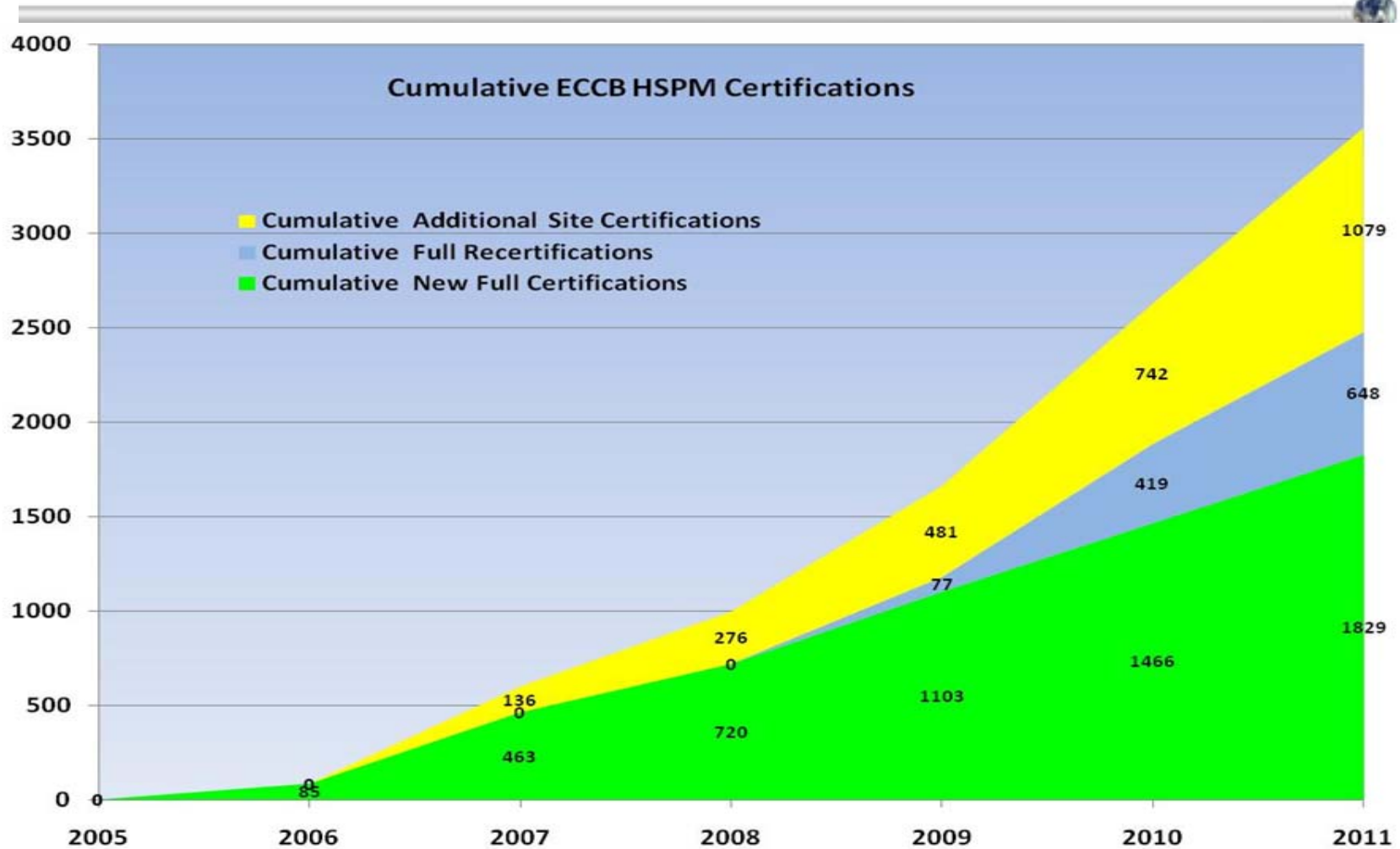
# March 12<sup>th</sup> ECCB Board Meeting

## Financial ~ Joe Chapman

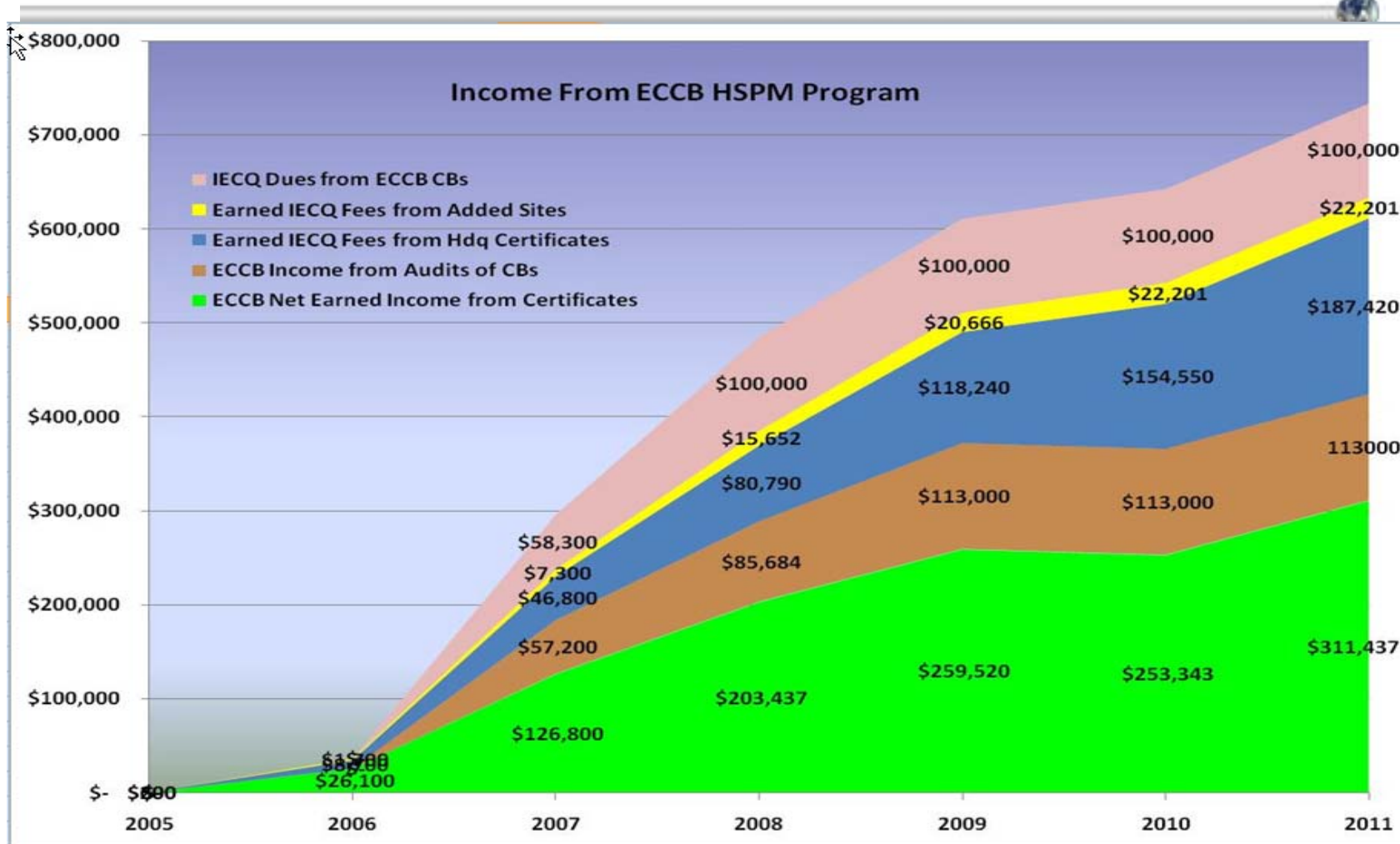


# March 12<sup>th</sup> ECCB Board Meeting

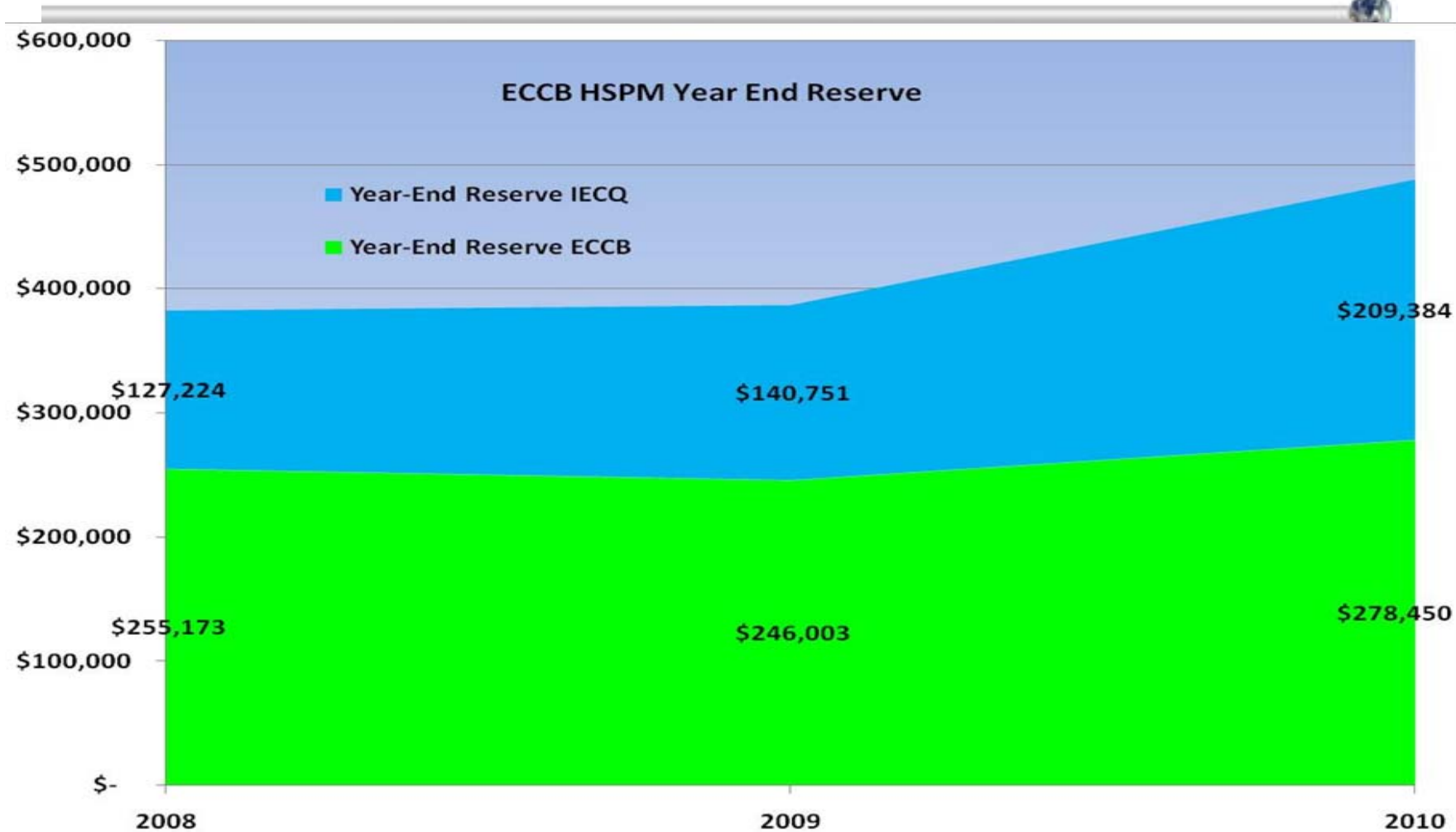
## Financial ~ Joe Chapman



# March 12<sup>th</sup> ECCB Board Meeting Financial ~ Joe Chapman



# March 12<sup>th</sup> ECCB Board Meeting Financial ~ Joe Chapman



# March 12<sup>th</sup> ECCB Board Meeting

## Financial ~ Joe Chapman

ANNEX A DRAFT BUDGET 2010

	Actual Results 2008	Approved Budget 2009	Forecast 2009	Draft Budget 2010
	CHF	CHF	CHF	CHF
<b>INCOME</b>				
6000 Dues	242,500.00	245,000	245,000	232,500
6100 Application fees	7,500.00	15,000	7,500	7,500
Surcharges	0.00	0	0	
6300 Publications	2,340.60	7,000	4,000	4,000
6350 Certificates fees	170,260.00	100,000	170,000	180,000
6400 Interest income	10,153.70	15,000	12,000	15,000
6700 Other Income	25,460.00	10,000	10,000	20,500
6750 Training certificates fees	11,900.00	20,000	15,000	20,000
6800 Advertising and promotion	0.00	5,000	4,000	5,000
<b>Total</b>	<b>470,114.30</b>	<b>417,000</b>	<b>467,500</b>	<b>484,500</b>



# March 12<sup>th</sup> ECCB Board Meeting

## Financial ~ Joe Chapman



### EXPENSES

40000	Personnel expenses	310,675.70	270,000	330,000	335,000
41000	Rent, heating and cleaning	12,000.00	14,000	12,000	12,000
42000	Insurance	300.00	500	300	500
43000	Maintenance	3,000.00	3,000	3,000	3,000
44000	Participation to the use of fixed assets	8,500.00	9,500	8,500	8,500
45000	Working documents	0.00	500	0	500
47200	Office equipment	1,825.20	1,000	1,000	1,000
47400	Telecommunications	69.18	1,700	1,700	1,700
47500	Postal franking	0.00	1,300	1,000	1,300
47920	Miscellaneous	470.56	1,000	1,000	1,000
47950	Legal and audit	3,090.00	9,500	9,000	9,500
48000	Advertising + Special Projects	9,477.00	15,000	15,000	15,000
49000	Travel and meetings expenses	54,209.05	60,000	50,000	60,000
49500	Extra Ordinary Expenses	10,000.00	0	0	0
	<b>Total Operating Costs</b>	<b>413,616.69</b>	<b>387,000</b>	<b>432,500</b>	<b>449,000</b>
49600	Contribution to general reserve		30,000	35,000	35,500
	<b>Total</b>	<b>413,616.69</b>	<b>417,000</b>	<b>467,500</b>	<b>484,500</b>
	<b>Surplus (deficit) for the year</b>	<b>+56,497.61</b>			
	General Reserves at year end (2008)	<b>418'069.34</b>			



# March 12<sup>th</sup> ECCB Board Meeting

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## IECQ Update

David W Smith  
Chairman, IECQ

Washington DC  
12 March 2009



## IECQ Update

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- Increased membership – Australia, Singapore, Brazil
- Financial stability
- Review of management in current global economic climate
- Review of new business opportunities
- Co-operation with ANAB via ECCB initiative
- Continually expanding IECQ HSPM certifications – 1500 +
- Expansion of ECMP from Avionics to Railways Sector
- New, improved Web Site – [www.iecq.org](http://www.iecq.org)
- On-line master approval certificates



## IECQ Update

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I once again wish to express my appreciation for the great support that the ECCB, the IECQ US NAI, has provided, and continues to provide, to the IECQ. Without that historic commitment IECQ would not be here today.

I also wish to pay tribute to the IECQ Secretariat staff, Chris Agius, Melinda Steinberg and Steve Allan for their continuing efforts on our behalf.

If there are any questions I will be pleased to try and answer them.

Once again thank you for the kind invitation and thank you also for your attention.



# March 12<sup>th</sup> ECCB Board Meeting

## President's Update ~ Stan Salot

- **Business Operations**
  - **Business Plan:**
    - Revision to be completed and presented at 9/2009 Mtg.
  - **Succession Planning:**
    - Membership will develop a strategic succession plan to be presented 9/2009 Mtg.
- **Business Development**
  - **ANAB/ECCB**
    - CB Accreditation & Surveillance Program
  - **RABQSA**
    - Certification Program for Assessor & Consultant
  - **New IECQ Certification Programs**
    - IECQ HSPM, ITL, QA, EuP, REACH
- **Marketing Plans**
  - **Trade Shows**
    - BICSI, RILA, Joint Events with
  - **Quality Digest**
    - Videos, Ads, Articles
- **Business Plan Development**
  - Updated business plan to be presented to the board 9/2009 Mtg.



# March 12<sup>th</sup> ECCB Board Meeting

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- Coffee Break ~ 15 minutes



# March 12<sup>th</sup> ECCB Board Meeting

## Membership Update ~ Harvey Berman

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### 2010 Class

Lloyd Condra U  
Dick Conrad U  
Joe Lee M  
Indra Desai U  
Harvey Berman GI  
Dave Humphrey M  
Vance Anderson U  
Potential Member

### 2011 Class

Stan Salot GI  
Jack Isken GI  
Ralph Justus M  
Bryan Brady M  
Andy Perry GI  
Ed Mikoski M  
Chris Morrell M  
Potential Member

### 2012 Class

Chuck Packard GI  
Joe Chapman M  
Greg Fedor U  
Bill Scofield U  
Kris Sateesh M  
John Fink U  
Wynn Bowman GI  
Potential Member

GI = General Interest  
M=Manufacturer  
U=User



# March 12<sup>th</sup> ECCB Officers Meeting

## Membership Update ~ Harvey Berman

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- Policy for Prospective Members of the ECCB
  - All ECCB members are free to invite candidates to full ECCB meetings and possibly ECCB Working Group meetings.
  - If the candidate expresses interest in joining the Board, the Sponsor notifies the Chair of the Nominating Committee who then interviews the candidate
  - If the interview is successful and there is an opening available the Chair of the Nominating Committee requests the Secretary to send out a ballot in accordance with the existing rules.



# March 12<sup>th</sup> ECCB Board Meeting

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- Officers Update ~ Condra/Salot
  - Slide not available
    - Refer to Meeting Minutes



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# ECCB Meeting

12 March 2009

Northrop Grumman Rosslyn, VA

## Avionics User Advisory Group Status Report



# March 12<sup>th</sup> ECCB Board Meeting

## Avionics UAG Status Report

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- Marketing: ECCB 2008 plan supplemented:
- Training: ECCB Plan updated:
- ECMP Assessments Status:
  - Assessment tools reviewed for upgrades:
    - OD 701,702,703, QC01002-4
  - Reviewed parallel ECMP related activities:
    - DPSO Mil Std 3018
    - AQEC Standard
    - COTS EIA 933
- TS-62239 revisions, Lead Free



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# ECCB Board Meeting Consumer Advisory Group Update

MARCH 12<sup>TH</sup>, 2009



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# March 12<sup>th</sup> ECCB Board Meeting

## Consumer Advisory Group ~ Wynn Bowman

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- Activities Since September 2008 Meeting
  - Trade Shows and Conferences
    - Taitronics
    - RILA (Retail Industry Leaders Association)
    - BICSI (Building Industry Consulting Service International)
    - USGBC (United States Green Building Council)
  - Website FAQ page
  - IECQ Brochure
  - ANAB/ECCB Announcement
    - New CB Candidates in US
  - Quality Digest articles and Videos
  - EIA Track Collaboration Discussion with TIA
  - HSPM Handbook Progress Report
    - Currently 156 pages, publisher discussions underway



# March 12<sup>th</sup> ECCB Board Meeting

## Consumer Advisory Group ~ Wynn Bowman

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### ➤ EIATRACK

#### ➤ MOU with TIA

#### ➤ Key Elements

- ECCB CB's and Certificate Holders will be offered a free trial subscription
- Preferential Pricing offering
- ECCB will receive a complimentary user license
- Linking from EIATRACK to ECCB Website
- Collaboration with Trade Shows and Conference mutually beneficial



# March 12<sup>th</sup> ECCB Board Meeting

- Lunch – 1 hour



# March 12<sup>th</sup> ECCB Board Meeting

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- USNC Update ~ Packard/Berman/Salot
  - No slide available
    - Refer to Meeting Minutes



March 12<sup>th</sup> ECCB Board Meeting

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# Technical Review Update

Joe Lee

Washington DC

12 March 2009



# March 12<sup>th</sup> ECCB Board Meeting

## Technical Review Committee ~ Joe Lee

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- In the year 2008, there were 520 Approval Forms /380 Certifications of initial assessment report were reviewed including 7 ITLs.
- There were 1064 HSPM Certificates that had been issued by ECCB from 2006 to 2008.
- Define the assessment requirements for WEEE/GPSM from TRCC reviewer's point of view.



# March 12<sup>th</sup> ECCB Board Meeting

## Technical Review Committee ~ Joe Lee

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### ➤ Joe Lee's suggestion

- The IECQ/CTECCB Project will be shifted from IDB to BSMI in the year of 2010. I retired from CTECCB at Dec. 31, 2008. I am working at CTECCB until the end of 2009.
- For this reason, please consider to nominate new Chairman of TRCC at next ECCB Meeting.



# March 12<sup>th</sup> ECCB Board Meeting

## Asia CB AG Report ~ Joe Lee

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- Date: Feb. 26, 2009
- Conclusions:
  - Clarify the assessment requirements for WEEE / GPSM from reviewer's point of view.
  - Two new CBs (LR QA and TUV-NORD) still have to send their Auditor's initial assessment reports to ECCB/TRCC, at least 10s, for further review.



# March 12<sup>th</sup> ECCB Board Meeting

## Asia CB AG Report ~ Joe Lee

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- Suggestions
  - Add “Local Representative” after “DMR” in the Form 1008.
  - Do not send 1008 Form to ECCB/TRCC after annual surveillance if there is no any new information.
  - Post the Form 1008 on ECCB Web Site.
  - Adding “Country” after “State” in 1008 Form. Such as “State/ Country”.



# March 12<sup>th</sup> ECCB Board Meeting

## Asia CB AG Report ~ Joe Lee

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- After asking all the CB Representatives in the meeting, since there is no any customer to request for Chinese version Certificate. There is no need to create Chinese version Certificate.
- In order to let all the CBs understand the new program, the representative of ANAB/ECCB should attend the “Pacific Asia UAG Meeting” on Aug. 7, 2009 in Taipei.



# March 12<sup>th</sup> ECCB Board Meeting

## Asia CB AG Report ~ Joe Lee

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- IECQ/CTECCB Announcement
  - IECQ/CTECCB Project will be shifted from IDB to BSMI in the year of 2010. The Secretariat of CTECCB will be continuously servicing to the industries in the future.
  - An issue needs to be proposed for ECCB consideration. The MOU between ILAC and IEC valid from Feb. 9, 2005. IECQ is not shown on the list of ILAC.



# March 12<sup>th</sup> ECCB Board Meeting

## Asia CB AG Report ~ Joe Lee

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- After the CB Training Course on Aug. 12, 2008, the ECCB should issue the Certificate to all the attendances.
- The Date of Next Meeting:  
Chairman: TUV SUD  
Date: Aug. 7, 2009



# March 12<sup>th</sup> ECCB Board Meeting

## CB Report ~ Al Engler

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### ➤ CB Issues

- ITL – ILAC issue with internal test labs
  - Recognition of in house labs under IECQ system
- Integrated audits with other schemes
  - HSPM could be more harmonized with other certification schemes
  - Integration necessary to cope with current economic issues
- HSPM certification program needs to align with ISO 17021
- CB Assessment (Peer Assessment?)
  - How could more value be added to current process
  - ANAB involvement could make peer assessment unnecessary

### ➤ Economic Issues

- Rescheduling of audits – use 17021 guidelines



# March 12<sup>th</sup> ECCB Board Meeting

## CB Report ~ Al Engler

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- Reassessments
  - Guidelines on audit days for reassessment - 2/3 IA days
- Proposed Actions
  - Review need for 1008 Form on surveillance audits with no company changes
  - Rewrite procedures to align with 17021 (task group formed)
  - Align marketing strategy to sell HSPM along with compliance to other MS schemes
  - Develop transition plan for CB assessment process in anticipation of ANAB process in the future
  - IECQ to initiate discussion with ILAC on lab issue in MOU



# March 12<sup>th</sup> ECCB Board Meeting

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- Bylaws Update ~ Jack Isken
  - No changes have been made since last meeting
- The Board request modifications be made to the bylaws to reference Operational Policy and Procedures.



# March 12<sup>th</sup> ECCB Board Meeting

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- Coffee Break ~ 15 minutes



# March 12<sup>th</sup> ECCB Board Meeting

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- TC 111 Update ~ Stan Salot
  - No slide available
    - Refer to the Meeting Minutes



# March 12<sup>th</sup> ECCB Board Meeting

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- TC 107 Update ~ Lloyd Condra
  - No slide available
    - Refer to the Meeting Minutes



# March 12<sup>th</sup> ECCB Board Meeting

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- Fall Meeting – September 15 ~ 17, 2009
  - Skamania Lodge
    - Stevenson, WA

